

DISTRICT REPRESENTATIVE (Voted-Position by Group Reps in the District)

IN GENERAL

- Term of 3 years, congruent with Area Panel term
- Be a past or current Group Representative
- Submit a Trusted Servant Profile by July District Meeting of voting year.
- Familiar with AI-Anon and Alateen Service Manuals and WSO Guidelines
 - District 23 Website - [Service Manuals/WSO Guidelines/Other Resources](#)
- Attend and Chair all District 23 monthly business meetings (or ask Alt Dist Rep if unable)
- Attend bi-annual Area World Service Committee meetings and Washington Area Assemblies.
- Encourage members to become involved in District Service.
- Being an AMIAS is strongly recommended as the District Representative becomes the Alateen Safety Coordinator for the District if the position of Alateen Coordinator is/becomes vacant.
- Having a Service Sponsor is strongly recommended.

MONTHLY

- Email business meeting agenda 1 week in advance to – alldistrict23@dist23.org
- Read one Tradition and/or Concept of the month at the beginning of each District meeting.
- Give a Dist Rep Report of upcoming events and current issues/motions from Area and WSO.
- Follow the agenda and facilitate KBDM discussions when needed.
- When time allows introduce a Service Topic for discussion
- Review past months meeting minutes and submit corrections to the District Secretary.
- Communicate information to Group Reps and District Coordinators unable to attend the District meeting via phone, email, or visiting meetings. (Ask the Alt District Rep to help if needed.)

ANNUALLY

- Submit an estimated annual budget for the Dist Rep position to the District Budget Committee
- Participate in the annual District 23 Budget Committee Meetings

AS NEEDED

- Prepare a 2-minute District 23 report to be given at Assemblies as requested.
- Advise Group Reps of any open District Positions.
- Be available as a resource to all District 23 Groups, District 23 Coordinators and cooperate with other Washington Area Districts and Area Coordinators.
- Forward a digital copy of the Washington Wanderings to All District at alldistrict23@dist23.org.

AS TIME ALLOWS

- Report to the District on each group of District 23 visited during the month. Visit each group throughout the year at least once.
- Attend all District functions, District activities and District Coordinators Committee meetings (or ask the Alternate District Representative to attend if needed.)

“We are not in this alone! Together We Can Make It! Let It Begin With Me!”